

## PATIENT REQUEST FOR CONFIDENTIAL COMMUNICATION



You have the right to ask AKDHC to contact you about your personal health information (PHI) by alternative means or at an alternative location. This type of request is often made when a patient feels that it would endanger their health or safety if their health information is sent directly to their primary home address. Unless a request for Confidential Communication is made, the address and phone information (along with your contact preferences) provided at time of registration will be used to by this organization to contact you with billing, result, appointment, and other healthcare related information.

Please complete the below information (any section that is left blank may delay our response to your request)

PATIENT INFORMATION			
Last Name	First Name		M.I.
Address	City	State	Zip
Date of Birth	Phone		

I request that AKDHC contact me at the below alternative address and phone with any information regarding my personal health and billing information.

Phone:

Address:

### Revoking a Confidential Communication Request:

All requests to revoke a Confidential Communication Request must be made in writing. Revocation forms are available on the AKDHC website.

\_\_\_\_\_  
Patient or Legal Representative **Printed Name**

\_\_\_\_\_  
Patient or Legal Representative **Signature**

\_\_\_\_\_  
Date

If the above signature is the patient's Legal Representative complete the following:

LEGAL REPRESENTATIVE INFORMATION			
Last Name	First Name		M.I.
Address	City	State	Zip
Representative capacity (e.g. power of attorney, legal guardian, executor of estate):	Phone		

**Submitting a Confidential Communication Request Form:**

All requests should be documented in writing and directed to the AKDHC Privacy Officer. Completed request forms should be mailed to the Privacy Office using the contact information below or handed to the office staff who will direct the request to the Privacy Office for you.

AKDHC Administration Attn: Privacy Officer  
3333 East Camelback RD Suite 180  
Phoenix, AZ 85018

Phone: 602-997-0484

OFFICE USE ONLY:			
Request Received By:		Date:	